OFFICER DECISION RECORD

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| **Officer:** Mike Robinson  Chief Executive Officer (Interim) | | **Date of Decision:** 2nd February 2022 |
| **Title/Reference:** Honorarium Payment – Employee Number 016254  **Delegated Decision Ref**: 22/02/SD(MR) | | |
| **Consultee Member (if applicable):** Not applicable | | |
| **Record of Decision:**  i) That employee number 016254 is paid an honorarium based on Grade 3.4 from Grade 2.2 from 10th January 2022 for a period of up to 6 months in recognition of the additional duties to be picked up by this post-holder while the post of Fleet and depot Manager is vacant, including updating the corporate insurance information, processing car loan applications and reconciling vehicle information with financial records.  (ii) The honorarium payment equates to an additional £227.72 per month including on-costs, based on current pay rates.  (iii) That the costs of the honorarium are met from the savings made against the currently vacant Fleet & Depot Manager post | | |
| **Legal Powers / Authority:**  Chief Executive Officer  3.01.12.3 Responsible for the overall corporate and operational management  of the Council, including any service re-organisation, and authorised to approve restructuring of the establishment below Head of Service level. | | |
| **Implications:**  You should also consult any other relevant officers if you think the decision will have an impact on their areas of responsibility. | **Relevant Legislation:** Not applicable | |
| **Finance:** The honorarium payment covers the difference between Grade 2.2 and 3.4 which is £277.72 per month including on-costs  The costs of the honorarium are met from the savings made against the currently vacant Fleet & Depot Manager post | |
| **HR:** Not applicable | |
| **Climate Change:** Not applicable | |
| **Data Protection:** Not applicable | |
| **Human Rights:** Not applicable | |
| **Equality and Diversity:** Not applicable | |
| **In consultation with:**  (Where applicable) | **Head of Paid Service:** Not applicable | |
| **Monitoring Officer:** No specific comments | |
| **Section 151 Officer:** No specific comments | |
| **Signature of Decision Taker:**  (Please do not ‘pp’) | **Mike Robinson** | |

Please send all decision for publication to: Democratic Services, at [democraticservices@mansfield.gov.uk](mailto:democraticservices@mansfield.gov.uk).

All decisions with exempt information should be sent to Mark Pemberton, Democratic Services Manager at [mpemberton@mansfield.gov.uk](mailto:mpemberton@mansfield.gov.uk).